



SOLUTIONS FOR EFFICIENT FILING

American Specialty

americanspecialty.biz • 800.466.9561

End-Tab Folders | Dividers | Fasteners | Pocket Folders | Labels Top-Tab Folders | 5-pc
Expansion Pockets | File Converters Indexes & Filebacks | ColorBar Labeling System |
Custom Products

/// TABLE OF CONTENTS ///

American Specialty

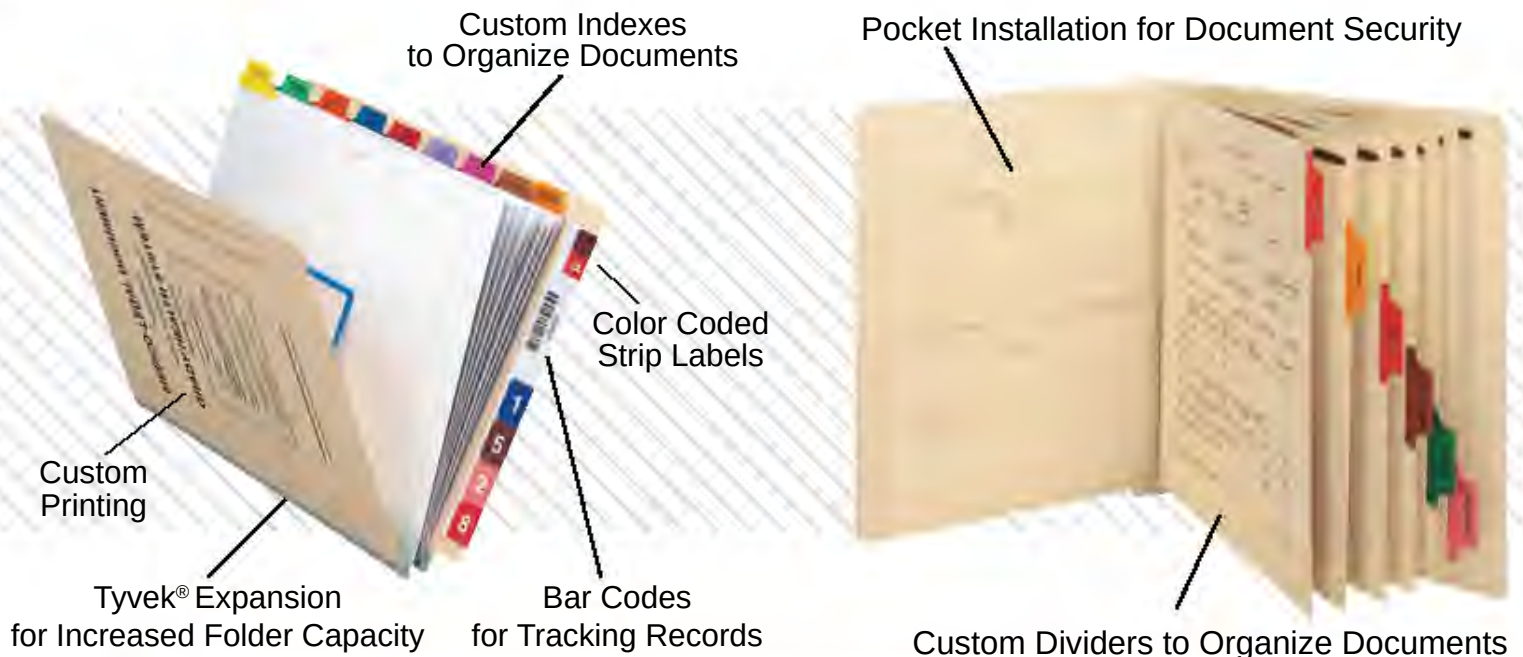
americanspecialty.biz • 800.466.9561

5	End-Tab Folders
14	Top-Tab Folders
16	End-Tab Pocket Folders
19	End-Tab Classification Folders
20	File Jackets
21	5-Piece Expansion Pockets
23	Retention Jackets & Converters
24	Folder Accessories
25	Indexes & Filebacks
27	ColorBar Software & Labels
29	Quick Ship Add-On Services
30	Alphabetic & Solid Labels
31	Numeric & Year Labels

/// CUSTOM OPTIONS ///

You Design It - We'll Create It!

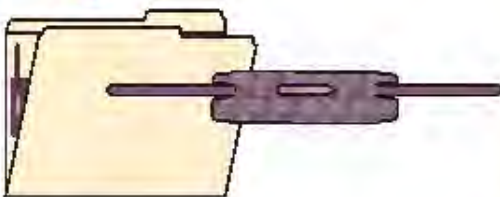
Custom Folder Options For Any Business Application



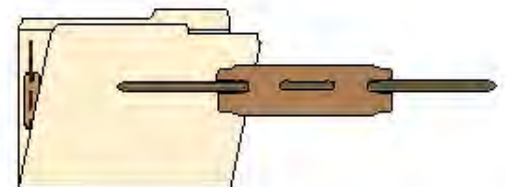
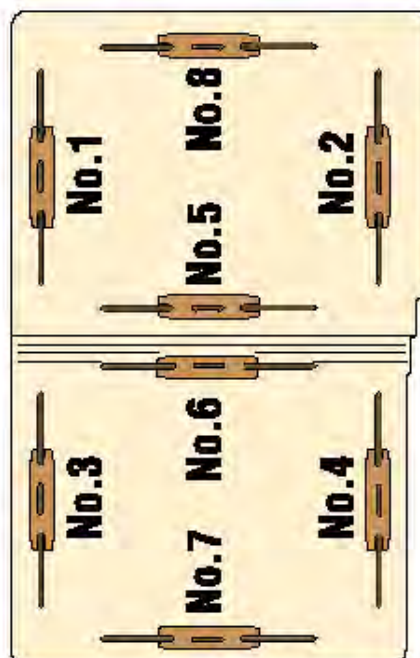
FASTENER OPTIONS



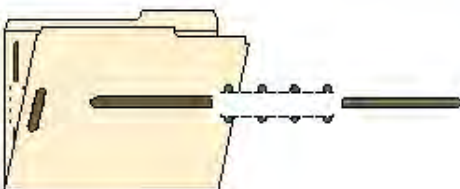
Fasteners keep papers secured inside files and in proper sequence. Choose the fastener style and position that works best for you. Use the position numbers from the illustration below when ordering.



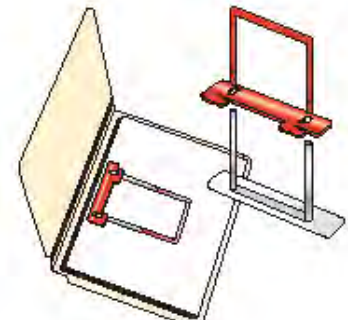
"2S" Style Fastener - 2 inch capacity
Fastener treated with SafeSHIELD®
coated Fastener Technology, fiber
base, does not show outside, 2-3/4"
C-C only.



"2B" Style Fastener - 2 inch capacity,
superior strength, 2-3/4" C-C only.



"2K" Style Fastener - 2 inch capacity
Brown metal, superior strength,
recessed into folder, 2-3/4" C-C only.



"U" Style Fastener - 2 inch capacity
Flexible plastic fastener allows folder
to function like a ring binder. Can be
added anywhere without removing
other pages.

/// END-TAB FOLDERS ///

SMEAD COMPATIBLE

5

LETTER / LEGAL 11 PT. / 14 PT.

PRODUCT CATEGORY OVERVIEW:

- Letter Size: 9-1/2"H x 12-1/4"W (11-3/4" Frt)
- Legal Size: 9-1/2"H x 15-1/4"W (14-3/4" Frt)
- Undercut: 11-3/8"
- Tab Length: 2-1/2"
- Expansion: 3/4" Scores
- Embossed Label Placement Marks

OPTIONAL FEATURES:



Embossed Placement



Top-Ply Tab



Colors



Drop Front



85SR102



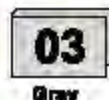
Pink



Orange



Yellow



Gray



Blue



Red



Purple



Goldenrod



Lavender



Green



White



Buff



Brown



Light Blue

ITEM

LETTER SIZE 11 PT.

	TAB PLY	FASTENER POSITION	COLOR	BOX QTY	CTN QTY	LEAD TIME IN DAYS
85S102	SINGLE	NONE	MANILA	100	500	SAME DAY
85SR102	DOUBLE	NONE	MANILA	100	500	SAME DAY
85SR102DF*	DOUBLE	NONE	MANILA	100	500	SAME DAY
85SR102BF21	DOUBLE	1	MANILA	50	250	SAME DAY
85SR102BF213	DOUBLE	1 & 3	MANILA	50	250	SAME DAY
85SR102BF235	DOUBLE	3 & 5	MANILA	50	250	2
85C##SR102	DOUBLE	NONE	TINTED	100	500	SAME DAY
85C##SR102BF213**	DOUBLE	1 & 3	TINTED	50	250	SAME DAY

- Specify Color Number *9" H Drop Front **All colors available for same day shipment.

ITEM

LETTER SIZE 14 PT.

	TAB PLY	FASTENER POSITION	COLOR	BOX QTY	CTN QTY	LEAD TIME IN DAYS
87S102	SINGLE	NONE	MANILA	100	500	SAME DAY
87S102BF21	SINGLE	1	MANILA	50	250	2
87S102BF213	SINGLE	1 & 3	MANILA	50	250	2
87SR102	DOUBLE	NONE	MANILA	50	250	SAME DAY
87SR102BF21	DOUBLE	1	MANILA	50	250	SAME DAY
87SR102BF235	DOUBLE	3 & 5	MANILA	50	250	2
87SR102BF213	DOUBLE	1 & 3	MANILA	50	250	SAME DAY
87C##SR102	DOUBLE	NONE	TINTED	50	250	SAME DAY
87C##SR102BF213**	DOUBLE	1 & 3	TINTED	50	250	SAME DAY

- Specify Color Number **All colors available for same day shipment.

ITEM

LEGAL SIZE 11 PT.

	TAB PLY	FASTENER POSITION	COLOR	BOX QTY	CTN QTY	LEAD TIME IN DAYS
95SR102	DOUBLE	NONE	MANILA	100	500	SAME DAY
95SR102BF21	DOUBLE	1	MANILA	50	250	2
95SR102BF213	DOUBLE	1 & 3	MANILA	50	250	2
95SR102DF*	DOUBLE	NONE	MANILA	100	500	SAME DAY
95C##SR102	DOUBLE	NONE	TINTED	100	500	SAME DAY
95C##SR102BF213**	DOUBLE	1 & 3	TINTED	50	250	2

- Specify Color Number *9" H Drop Front **Do not stock any tinted legal w/ fastener



85C09SR102



87SR102BF21

/// FASTENER FOLDERS ///

6

GENUINE SMEAD

LETTER / LEGAL 11PT. / 14PT.

End Tab File Folder with Antimicrobial Protection* & Shelf-Master® Reinforced Tab

PRODUCT CATEGORY OVERVIEW:

- Letter Size 9-1/2" H X 12-1/4" W Overall, 11-3/4" W Body, 9-1/2" H Front
- Legal Size 9-1/2" H x 15-1/4" W Overall, 14-3/4" W Body, 9-1/2" H Front
- 10% recycled content, 10% post-consumer material
- Scored for 3/4" expansion
- 11 point manila paper with antimicrobial product protection
- One or two 2" prong "B" style fasteners
- Acid free



With
Anti-Microbial
Product
Protection

ITEM

LETTER 11PT.

24113	DOUBLE	NONE	MANILA	100	500	2
34113	DOUBLE	1	MANILA	50	250	2
34116	DOUBLE	1 & 3	MANILA	50	250	2

With
Anti-Microbial
Product
Protection

End Tab Fastener Folders with SafeSHIELD® Coated Fastener Technology

PRODUCT CATEGORY OVERVIEW:

- Letter Size 9-1/2" H X 12-1/4" W Overall, 11-3/4" W Body, 9-1/2" H Front
- 10% recycled content, 10% post-consumer material
- Two 2" prong SafeSHIELD® coated "B" style fasteners in positions 1 and 3
- 11 or 14 point manila stock • Reinforced tab 1/2" W • Scored for 3/4" expansion



ITEM

LETTER 11PT.

34117	DOUBLE	1 & 3	MANILA	50	250	2
-------	--------	-------	--------	----	-----	---

LETTER 14PT.

34217	DOUBLE	1 & 3	MANILA	50	250	2
-------	--------	-------	--------	----	-----	---



***SafeSHIELD®
Fastener Can Be
Added To Any
Custom Folder**

*Smead products with antimicrobial product protection resist the growth of bacteria, mold and mildew that can cause stains, odors and product deterioration.

/// END-TAB FOLDERS ///

BARKLEY® COMPATIBLE

7

LETTER / LEGAL 11PT. / 14 PT.

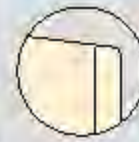
PRODUCT SPECIFICATIONS:

- Letter Size: 9-1/2" H x 12-1/4" W (11-3/4" Frt)
- Legal Size: 9-1/2" H x 15-1/4" W (14-3/4" Frt)
- Undercut: 11-3/8"
- Tab Length: 8-1/2"
- Expansion: 3/4" Scores
- Embossed Label Placement Marks

OPTIONAL FEATURES:



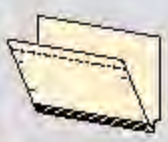
Rounded Fasteners



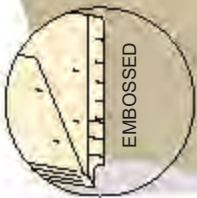
Two-Ply Tab



Colors



Drag Front



85S101



Pink



Orange



Yellow



Gray



Blue



Red



Purple



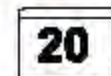
Goldenrod



Lavender



Green



White

ITEM # LETTER SIZE 11 PT.	TAB PLY	FASTENER POSITION	COLOR	BOX QTY	CTN QTY	LEAD TIME IN DAYS
85S101	SINGLE	NONE	MANILA	100	500	SAME DAY
85SR101	DOUBLE	NONE	MANILA	100	500	SAME DAY
85SR101BF21	DOUBLE	1	MANILA	50	250	2
85SR101BF213	DOUBLE	1 & 3	MANILA	50	250	SAME DAY
85SR101BF235	DOUBLE	3 & 5	MANILA	50	250	2
85C##SR101	DOUBLE	NONE	VAT DYED	100	500	SAME DAY
85C##SR101BF213**	DOUBLE	1 & 3	VAT DYED	50	250	SAME DAY

- Specify Color Number **All colors available for same day shipment.

85C04SR101

ITEM # LETTER SIZE 14 PT.	TAB PLY	FASTENER POSITION	COLOR	BOX QTY	CTN QTY	LEAD TIME IN DAYS
87S101	SINGLE	NONE	MANILA	100	500	SAME DAY
87S101BF21	SINGLE	1	MANILA	50	250	2
87S101BF213	SINGLE	1 & 3	MANILA	50	250	2
87SR101	DOUBLE	NONE	MANILA	100	500	SAME DAY
87SR101BF21	DOUBLE	1	MANILA	50	250	2
87SR101BF213	DOUBLE	1 & 3	MANILA	50	250	SAME DAY
87SR101BF235	DOUBLE	3 & 5	MANILA	50	250	2
87C##SR101	DOUBLE	NONE	VAT DYED	100	500	SAME DAY
87C##SR101BF213	DOUBLE	1 & 3	VAT DYED	50	250	2

- Specify Color Number

87SR101BF213

ITEM # LEGAL SIZE 11PT.	TAB PLY	FASTENER POSITION	COLOR	BOX QTY	CTN QTY	LEAD TIME IN DAYS
95SR101	DOUBLE	NONE	MANILA	100	500	SAME DAY
95SR101BF21	DOUBLE	1	MANILA	50	250	2
95SR101BF213	DOUBLE	1 & 3	MANILA	50	250	2

/// END-TAB FOLDERS ///

8

TAB® COMPATIBLE

LETTER / LEGAL 11 PT. / 14 PT. / 17 PT.



P1128

PRODUCT CATEGORY OVERVIEW:

- Letter Size: 9-1/2"H x 12-1/4"W (11-3/4" Frt)
- Legal Size: 9-1/2"H x 15-1/4"W (14-3/4" Frt)
- Undercut: 11-3/8"
- Tab Length: 8-1/2"
- Expansion: 3/4" Scores
- Embossed Label Placement Marks

OPTIONAL FEATURES:



Bonded Fasteners



Two-Ply Tab

ITEM

LETTER SIZE 11 PT.

TAB PLY

FASTENER POSITION

COLOR

BOX QTY

CTN QTY

LEAD TIME IN DAYS

P1103

DOUBLE

NONE

MANILA

100

500

SAME DAY

P1103BF21

DOUBLE

1

MANILA

50

250

2

P1103BF213

DOUBLE

1 & 3

MANILA

50

250

2

ITEM

LETTER SIZE 14 PT.

TAB PLY

FASTENER POSITION

COLOR

BOX QTY

CTN QTY

LEAD TIME IN DAYS

P1123

DOUBLE

NONE

MANILA

100

500

SAME DAY

P1123BF21

DOUBLE

1

MANILA

50

250

2

P1123BF213

DOUBLE

1 & 3

MANILA

50

250

2

P1123BF213

ITEM

LETTER SIZE 17 PT.

TAB PLY

FASTENER POSITION

COLOR

BOX QTY

CTN QTY

LEAD TIME IN DAYS

P1129

SINGLE

NONE

KRAFT

100

500

SAME DAY

/// END-TAB FOLDERS ///

TAB® COMPATIBLE - CONVERSION FOLDER

9

LETTER / LEGAL 11 PT./14 PT.



P1318

PRODUCT CATEGORY OVERVIEW:

- Letter Size: 9-1/2" H x 12" W (11-1/2" Frt)
- Legal Size: 9-1/2" H x 15" W (14-1/2" Frt)
- Tab Length: 8-1/2"
- Expansion: 3/4" Scores
- Special Undercut on Front Flap for Labeling
- Embossed Label Placement Marks

OPTIONAL FEATURES:



Rounded Fasteners

ITEM # LETTER SIZE 11 PT.

P1317

TAB PLY

DOUBLE

FASTENER POSITION

NONE

COLOR

MANILA

BOX QTY

100

CTN QTY

500

LEAD TIME IN DAYS

SAME DAY

ITEM # LETTER SIZE 14 PT.

P1318

TAB PLY

DOUBLE

FASTENER POSITION

NONE

COLOR

MANILA

BOX QTY

50

CTN QTY

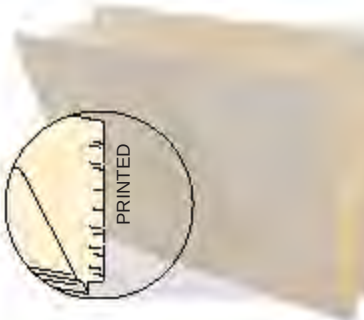
250

LEAD TIME IN DAYS

SAME DAY

THOMPSON COMPATIBLE - SUPER TAB

LETTER 14PT.



SW23X

PRODUCT CATEGORY OVERVIEW:

- Letter Size: 9-1/2" H x 12-1/4" W (11-3/4" Frt)
- Undercut: 11-3/8"
- Tab Length: 8-1/2"
- Expansion: 3/4" Scores
- Printed Label Placement Marks
- Available with Extended Jumbo Tab (9-1/4")

OPTIONAL FEATURES:



Rounded Fasteners

ITEM # LETTER SIZE 14 PT.

SW23X

TAB PLY

SINGLE

FASTENER POSITION

NONE

COLOR

MANILA

BOX QTY

100

CTN QTY

500

LEAD TIME IN DAYS

SAME DAY

SW23XBF21

SINGLE

1

MANILA

50

250

2

SW23XBF213

SINGLE

1 & 3

MANILA

50

250

2

SW25X

DOUBLE

NONE

MANILA

50

250

SAME DAY

SW25XBF21

DOUBLE

1

MANILA

50

250

2

SW25XBF213

DOUBLE

1 & 3

MANILA

50

250

2

SW25XBF213

/// END-TAB FOLDERS ///

10

GENUINE ACME®

LETTER / LEGAL 11PT. / 14 PT. / 18PT.

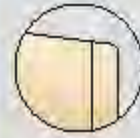
PRODUCT CATEGORY OVERVIEW:

- Letter Size: 9-1/2" H x 12-1/4" W (11-3/8" Frt)
- Legal Size: 9-1/2" H x 15-1/4" W (14-3/8" Frt)
- Tab Length: 9"
- Expansion: 3/4" Scores
- Embossed Label Placement Marks
- Available with Top and Side Reinforcement

OPTIONAL FEATURES:



Banded Fasteners



Two-Ply Tab

411S

ITEM #	TAB PLY	FASTENER POSITION	COLOR	BOX QTY	CTN QTY	LEAD TIME IN DAYS
LETTER SIZE 11PT.						
411S	SINGLE	NONE	MANILA	100	500	SAME DAY
411RS	DOUBLE	NONE	MANILA	100	500	SAME DAY
411RSBF21	DOUBLE	1	MANILA	250	500	2
411RSBF213	DOUBLE	1 & 3	MANILA	50	250	2

ITEM #	TAB PLY	FASTENER POSITION	COLOR	BOX QTY	CTN QTY	LEAD TIME IN DAYS
LETTER SIZE 14 PT.						
414S	SINGLE	NONE	MANILA	100	500	SAME DAY
414SBF21	SINGLE	1	MANILA	50	250	2
414SBF213	SINGLE	1 & 3	MANILA	50	250	2
414RS	DOUBLE	NONE	MANILA	50	250	SAME DAY
414RSBF21	DOUBLE	1	MANILA	50	250	2
414RSBF213	DOUBLE	1 & 3	MANILA	50	250	2

414RSBF213

No Label Placement Marks

ITEM #	TAB PLY	FASTENER POSITION	COLOR	BOX QTY	CTN QTY	LEAD TIME IN DAYS
LETTER SIZE 11 PT.						
411RTS	DOUBLE - TOP & SIDE	NONE	MANILA	50	250	SAME DAY
LETTER SIZE 14 PT.						
414RTS	DOUBLE - TOP & SIDE	NONE	MANILA	50	250	SAME DAY

414RTS

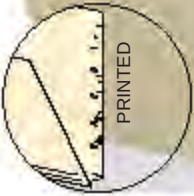
ITEM #	TAB PLY	FASTENER POSITION	COLOR	BOX QTY	CTN QTY	LEAD TIME IN DAYS
LETTER SIZE 18 PT.						
418S	SINGLE	NONE	MANILA	50	250	SAME DAY

/// END-TAB FOLDERS ///

GBS COMPATIBLE®

LETTER / LEGAL 11PT. / 15 PT.

11



B8683

PRODUCT SPECIFICATIONS:

- Letter Size: 9-1/2" H x 12-1/4" W (11-3/8" Frt)
- Tab Length: 8-3/4"
- Expansion: 3/4" Scores
- GBS Style Calendar (Front Panel)
- Printed Label Placement Marks

OPTIONAL FEATURES:



Rounded Fasteners



Top-Ply Tabs

ITEM # LETTER SIZE 11 PT.	TAB PLY	FASTENER POSITION	COLOR	BOX QTY	CTN QTY	LEAD TIME IN DAYS
B8683	SINGLE	NONE	MANILA	100	500	SAME DAY
B8687	DOUBLE	NONE	MANILA	100	500	SAME DAY
B8687BF21	DOUBLE	1	MANILA	50	250	2
B8687BF213	DOUBLE	1 & 3	MANILA	50	250	2

ITEM # LETTER SIZE 15 PT.	TAB PLY	FASTENER POSITION	COLOR	BOX QTY	CTN QTY	LEAD TIME IN DAYS
B8685	SINGLE	NONE	MANILA	100	500	SAME DAY
B8685BF21	SINGLE	1	MANILA	50	250	2
B8685BF213	SINGLE	1 & 3	MANILA	50	250	2
B8688	DOUBLE	NONE	MANILA	50	250	SAME DAY
B8688BF21	DOUBLE	1	MANILA	50	250	2
B8688BF213	DOUBLE	1 & 3	MANILA	50	250	2

AMES® COMPATIBLE - TOP & SIDE REINFORCED

LETTER 11PT. / 14PT.



SWRF3005

PRODUCT SPECIFICATIONS:

- Letter Size: 9-1/2" H x 12-1/4" W (11-3/8" Frt)
- Tab Length: 9"
- Expansion: 1-3/8" Scores
- Top & Side Reinforcement
- Interlocking Tabs

OPTIONAL FEATURES:



Rounded Fasteners

ITEM # LETTER SIZE 11 PT.	TAB PLY	FASTENER POSITION	COLOR	BOX QTY	CTN QTY	LEAD TIME IN DAYS
SWRF3000	DOUBLE	NONE	MANILA	50	250	SAME DAY
SWRF3000BF21	DOUBLE	1	MANILA	50	250	2
SWRF3000BF213	DOUBLE	1 & 3	MANILA	50	250	2

ITEM # LETTER SIZE 14PT.	TAB PLY	FASTENER POSITION	COLOR	BOX QTY	CTN QTY	LEAD TIME IN DAYS
SWRF3005	DOUBLE	NONE	MANILA	50	250	SAME DAY
SWRF3005BF21	DOUBLE	1	MANILA	50	250	2
SWRF3005BF213	DOUBLE	1 & 3	MANILA	50	250	2

/// END-TAB FOLDERS ///

12

JETER® COMPATIBLE

LETTER 11 PT. / 14 PT.

PRODUCT CATEGORY OVERVIEW:

- Letter Size: 9-1/2"H x 12-1/4"W (11-3/4" Frt)
- Undercut: 11-3/8"
- Tab Length: 8-1/2"
- Expansion: 3/4" Scores
- Printed Label Placement Marks

OPTIONAL FEATURES:



Banded Fasteners



Two-Ply Tab

SWJ1231

ITEM

LETTER SIZE 11 PT.

	TAB PLY	FASTENER POSITION	COLOR	BOX QTY	CTN QTY	LEAD TIME IN DAYS
SWJ1050	DOUBLE	NONE	MANILA	50	250	SAME DAY
SWJ1056	DOUBLE	1	MANILA	50	250	2
SWJ1058	DOUBLE	1 & 3	MANILA	50	250	2

ITEM

LETTER SIZE 14 PT.

	TAB PLY	FASTENER POSITION	COLOR	BOX QTY	CTN QTY	LEAD TIME IN DAYS
SWJ1231	SINGLE	NONE	MANILA	50	250	SAME DAY
SWJ1256	SINGLE	1	MANILA	50	250	2
SWJ1258	SINGLE	1 & 3	MANILA	50	250	2
SWJ1241	DOUBLE	NONE	MANILA	50	250	SAME DAY
SWJ1241-56	DOUBLE	1	MANILA	50	250	2
SWJ1241-58	DOUBLE	1 & 3	MANILA	50	250	2

SWJ1241-58

JETER® COMPATIBLE - SUPER TAB

LETTER 14 PT.

PRODUCT CATEGORY OVERVIEW:

- Letter Size: 9-1/2"H x 12-1/4"W (11-3/8" Frt)
- Tab Length: 9" Extended Tab
- Expansion: 3/4" Scores
- Printed Label Placement Marks

OPTIONAL FEATURES:



Banded Fasteners



Two-Ply Tab

SWJ2241

ITEM

LETTER SIZE 14 PT.

	TAB PLY	FASTENER POSITION	COLOR	BOX QTY	CTN QTY	LEAD TIME IN DAYS
SWJ2231	SINGLE	NONE	MANILA	100	500	SAME DAY
SWJ2256	SINGLE	1	MANILA	50	250	2
SWJ2258	SINGLE	1 & 3	MANILA	50	250	2
SWJ2241	DOUBLE	NONE	MANILA	50	250	SAME DAY
SWJ2241-56	DOUBLE	1	MANILA	50	250	2
SWJ2241-58	DOUBLE	1 & 3	MANILA	50	250	2

SWJ2241-58



COLORSCAN® COMPATIBLE

END-TAB ALPHABETIC KARDEX® FOLDERS

PRODUCT CATEGORY OVERVIEW:

- Letter Size: 9-1/2"H x 11-3/4"W (11-3/8"W Front)
- Tab Length: 9-1/2"
- Expansion: 3/4" Scores
- Double Ply Top & End Tab
- 9" Tall Front Panel (Drop Front)
- A-Z Scale Printed on Tab

OPTIONAL FEATURES:



Banded Features:

ITEM #		FASTENER		BOX	CTN	LEAD TIME
LETTER SIZE 11 PT.	TAB PLY	POSITION	COLOR	QTY	QTY	IN DAYS
SWKX11A-*	DOUBLE	NONE	PULP DYED	100	500	SAME DAY
SWKX11A-*BF21	DOUBLE	1	PULP DYED	100	500	2
SWKX11A-*BF213	DOUBLE	1 & 3	PULP DYED	100	500	SAME DAY

*Indicate Color Desired

TCUCP COMPATIBLE

END-TAB NUMERIC KARDEX® FOLDERS

PRODUCT CATEGORY OVERVIEW:

- Letter Size: 9-1/2"H x 11-3/4"W (11-3/8"W Front)
- Tab Length: 9-1/2"
- Expansion: 3/4" Scores
- Double Ply Top & End Tab
- 9" Tall Front Panel (Drop Front)
- 0-9 Scale Printed on Tab (Twice)

OPTIONAL FEATURES:



Banded Features:

ITEM #		FASTENER		BOX	CTN	LEAD TIME
LETTER SIZE 11 PT.	TAB PLY	POSITION	COLOR	QTY	QTY	IN DAYS
SWKX11N-*	DOUBLE	NONE	PULP DYED	100	500	SAME DAY

*Indicate Color Desired

ACME® ALPHABETIC ABGOR FOLDERS

LETTER SIZE - ALPHABETIC FOLDERS WITH DUAL COLOR BANDS

PRODUCT CATEGORY OVERVIEW:

- Letter Size: 9-1/2"H x 12-1/4"W (11-3/8"W Front)
- Tab Length: 9"
- Expansion: 3/4" Scores
- Pre-Applied Dual Band Labels
- Reinforced End-Tab
- 9" Tall Front Panel (Drop Front)

ITEM #		FASTENER POSITION	COLOR	PACK QTY	CTN QTY	LEAD TIME IN DAYS
LETTER SIZE 11 PT.	TAB PLY					
KKMR411SA10*	DOUBLE	NONE	MANILA	100	500	SAME DAY
KKMR411SAPAK	DOUBLE	NONE	MANILA	1000	Folder Assortment	10-15
LETTER SIZE 14 PT.						
KKMR414RSA10*	DOUBLE	NONE	MANILA	100	500	5-10
KKMR414RSAPAK*	DOUBLE	NONE	MANILA	1000	Folder Assortment	10-15

TOP-TAB FOLDERS

14

GENUINE SMEAD®- 1/3 CUT FOLDERS

LETTER / LEGAL 11 PT.

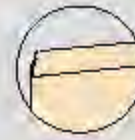
PRODUCT SPECIFICATIONS:

- Letter Size: 9-1/2" H x 11-5/8" W (9" Front)
- Legal Size: 9-1/2" H x 14-5/8" W (9" Front)
- Expansion: 3/4" Scores
- 1/3 Cut Tab In Assorted Positions

OPTIONAL FEATURES:



Embedded Fasteners



Two-Ply Tab



Colors

10330



ITEM

LETTER SIZE 11 PT.

TAB PLY

FASTENER POSITION

COLOR

BOX QTY

CTN QTY

LEAD TIME IN DAYS

10330	SINGLE	NONE	MANILA	100	500	SAME DAY
10334	DOUBLE	NONE	MANILA	100	500	SAME DAY
12#34	DOUBLE	NONE	COLORS	100	500	SAME DAY
14537	DOUBLE	1 & 3	MANILA	50	250	SAME DAY

- Specify Color Code

ITEM

LEGAL SIZE 11 PT.

TAB PLY

FASTENER POSITION

COLOR

BOX QTY

CTN QTY

LEAD TIME IN DAYS

15330	SINGLE	NONE	MANILA	100	500	SAME DAY
15334	DOUBLE	NONE	MANILA	100	500	SAME DAY
17#34	DOUBLE	NONE	COLORS	100	500	5-7
19537	DOUBLE	1 & 3	MANILA	50	250	SAME DAY

- Specify Color Code

GENUINE SMEAD®- 1/5 & 2/5 CUT FOLDERS

LETTER / LEGAL 11 PT.

PRODUCT SPECIFICATIONS:

- Letter Size: 9-1/2" H x 11-5/8" W (9" Front)
- Legal Size: 9-1/2" H x 14-5/8" W (9" Front)
- Expansion: 3/4" Scores

OPTIONAL FEATURES:



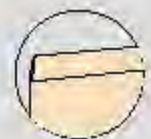
Embedded Fasteners



Guide Height
10" Overall H



2/5 Far Right
or
2/3 Right-of-Center



Two-Ply Tab

10356

ITEM

LETTER SIZE 11 PT.

TAB PLY

FASTENER POSITION

TAB CUT

GUIDE HEIGHT

BOX QTY

CTN QTY

LEAD TIME IN DAYS

10350	SINGLE	NONE	1/5 ASST	NO	100	500	5-7
10356	DOUBLE	NONE	1/5 ASST	NO	100	500	5-7
10376	DOUBLE	NONE	2/5 ROC	YES	100	500	5-7
14580	DOUBLE	1 & 3	2/5 ROC	YES	50	250	SAME DAY
10386	DOUBLE	NONE	2/5 FR	YES	100	500	5-7

ITEM

LEGAL SIZE 11 PT.

TAB PLY

FASTENER POSITION

TAB CUT

GUIDE HEIGHT

BOX QTY

CTN QTY

LEAD TIME IN DAYS

15350	SINGLE	NONE	1/5 ASST	NO	100	500	5-7
15386	DOUBLE	NONE	2/5 FR	YES	100	500	SAME DAY

TOP-TAB FOLDERS

GENUINE SMEAD® - FULL CUT FOLDERS

15

LETTER / LEGAL 11 PT.

10300

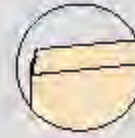
PRODUCT SPECIFICATIONS:

- Letter Size: 9-1/2" H x 11-5/8" W (9" Front)
- Legal Size: 9-1/2" H x 14-5/8" W (9" Front)
- Expansion: 3/4" Scores
- Full Cut Top Tab

OPTIONAL FEATURES:



Embedded Fasteners



Two-Ply Tab



Colors



ITEM

LETTER SIZE 11 PT.

ITEM #	TAB PLY	FASTENER POSITION	COLOR	BOX QTY	CTN QTY	LEAD TIME IN DAYS
10300	SINGLE	NONE	MANILA	100	500	5-7
10310	DOUBLE	NONE	MANILA	100	500	SAME DAY
12#10	DOUBLE	NONE	COLORS	100	500	SAME DAY
14513	DOUBLE	1 & 3	MANILA	50	250	SAME DAY

- Specify Color Code

ITEM

LEGAL SIZE 11 PT.

ITEM #	TAB PLY	FASTENER POSITION	COLOR	BOX QTY	CTN QTY	LEAD TIME IN DAYS
15300	SINGLE	NONE	MANILA	100	500	5-7
15310	DOUBLE	NONE	MANILA	100	500	SAME DAY
17#10	DOUBLE	NONE	COLORS	100	500	SAME DAY
19513	DOUBLE	1 & 3	MANILA	50	250	SAME DAY

- Specify Color Code

GENUINE SMEAD® - REINFORCED KRAFT FOLDERS

LETTER / LEGAL 11 PT.

PRODUCT SPECIFICATIONS:

- Letter Size: 9-1/2" H x 11-5/8" W (9" Front)
- Legal Size: 9-1/2" H x 14-5/8" W (9" Front)
- Expansion: 3/4" Scores
- Reinforced Top Tab

OPTIONAL FEATURES:



Embedded Fasteners



Guide Height
10" Over H



Full Cut, 1/2" Cut,
or 2/5" ROC

10710

ITEM

LETTER SIZE 11 PT.

ITEM #	TAB PLY	FASTENER POSITION	TAB CUT	GUIDE HEIGHT	BOX QTY	CTN QTY	LEAD TIME IN DAYS
10710	DOUBLE	NONE	FULL	NO	100	500	SAME DAY
10734	DOUBLE	NONE	1/3 ASST	NO	100	500	5-7
14837	DOUBLE	1 & 3	1/3 ASST	NO	50	250	5-7
10776	DOUBLE	NONE	2/5 ROC	YES	100	500	5-7

ITEM

LEGAL SIZE 11 PT.

ITEM #	TAB PLY	FASTENER POSITION	TAB CUT	GUIDE HEIGHT	BOX QTY	CTN QTY	LEAD TIME IN DAYS
15710	DOUBLE	NONE	FULL	NO	100	500	5-7
15734	DOUBLE	NONE	1/3 ASST	NO	100	500	5-7
19837	DOUBLE	1 & 3	1/3 ASST	NO	50	250	SAME DAY

14837

/// END-TAB POCKET FOLDERS ///

16

SMEAD® COMPATIBLE

HALF POCKET INSIDE FRONT FLAP

PRODUCT CATEGORY OVERVIEW:

- Letter Size: 9-1/2" H (9" Frt) x 12-1/4" W (11-1/2" Frt)
- No Undercut
- Tab Length: 8-1/2"
- Embossed Label Placement Marks
- 1/2 Pocket on Inside Front Flap
- Pocket Closed on Two Sides

OPTIONAL FEATURES:



ITEM

LETTER SIZE 11PT.

TAB PLY

FASTENER POSITION

COLOR

BOX QTY

CTN QTY

LEAD TIME IN DAYS

85S350L	DOUBLE	NONE	MANILA	50	250	SAME DAY
85S350LBF21	DOUBLE	1	MANILA	50	250	2
85S350LBF213	DOUBLE	1 & 3	MANILA	50	250	SAME DAY

SEMCO® COMPATIBLE

FULL RIGHT-HAND NOTCHED POCKET INSIDE BACK FLAP

PRODUCT CATEGORY OVERVIEW:

- Letter Size: 9-1/2" H x 12-1/4" W (11-3/8" Frt)
- Full Size Notched Pocket on Inside Back Flap
- No Undercut
- Tab Length: 9-1/2"
- Expansion: 3/4" Scores
- Printed Label Placement Marks
- Reinforced End-Tab

OPTIONAL FEATURES:



ITEM

LETTER SIZE 11PT.

TAB PLY

FASTENER POSITION

COLOR

BOX QTY

CTN QTY

LEAD TIME IN DAYS

SWMFP-10	DOUBLE	NONE	MANILA	50	250	SAME DAY
SWMFP-10BF21	DOUBLE	1	MANILA	50	250	SAME DAY
SWMFP-10BF213	DOUBLE	1 & 3	MANILA	50	250	SAME DAY

/// END-TAB POCKET FOLDERS ///

17

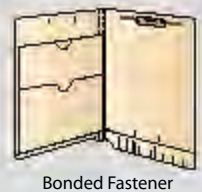
BARKLEY® COMPATIBLE

DOUBLE POCKETS INSIDE FRONT FLAP

PRODUCT CATEGORY OVERVIEW:

- Letter Size: 9-1/2" H x 12-1/4" W (11-3/4" Frt)
- Undercut: 11-3/8"
- Tab Length: 8-1/2"
- 8-1/2" x 9" Pocket on Inside Front Flap
- 5" x 9" Pocket on Inside Front Flap
- Reinforced End-Tab
- Embossed Label Placement Marks

OPTIONAL FEATURES:



ITEM

LETTER SIZE 14 PT.

TAB PLY

FASTENER POSITION

COLOR

BOX QTY

CTN QTY

LEAD TIME IN DAYS

SW1590DDP

DOUBLE

NONE

MANILA

50

250

MAKE TO ORDER

SW1590DDPEM

DOUBLE

U-FILE STRIP

MANILA

50

250

ORDER

BARKLEY® COMPATIBLE

FULL CORNER-CUT POCKET ON INSIDE FRONT FLAP

PRODUCT CATEGORY OVERVIEW:

- Letter Size: 9-1/2" H x 12-1/4" W (11-3/4" Frt)
- Tab Length: 8-1/2"
- 9-3/8" x 11 3/4" Pocket w/ Diagonal Cut on Inside Front Flap
- Reinforced End-Tab

OPTIONAL FEATURES:



ITEM

LETTER SIZE 11 PT.

TAB PLY

FASTENER POSITION

COLOR

BOX QTY

CTN QTY

LEAD TIME IN DAYS

SW1754

DOUBLE

NONE

MANILA

50

250

SAME DAY

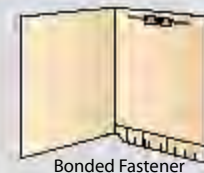
BARKLEY® COMPATIBLE

FULL POCKET ON INSIDE BACK FLAP

PRODUCT CATEGORY OVERVIEW:

- Letter Size: 9-1/2" H x 12-1/4" W (11-3/8" Frt)
- Non-Undercut
- Tab Length: 9-1/2"
- Expansion: 3/4" Scores
- Full Size Notched Pocket on Inside Back Flap
- Embossed Label Placement Marks

OPTIONAL FEATURES:



ITEM

LETTER SIZE 11 PT.

TAB PLY

FASTENER POSITION

COLOR

BOX QTY

CTN QTY

LEAD TIME IN DAYS

SW1734

DOUBLE

NONE

MANILA

50

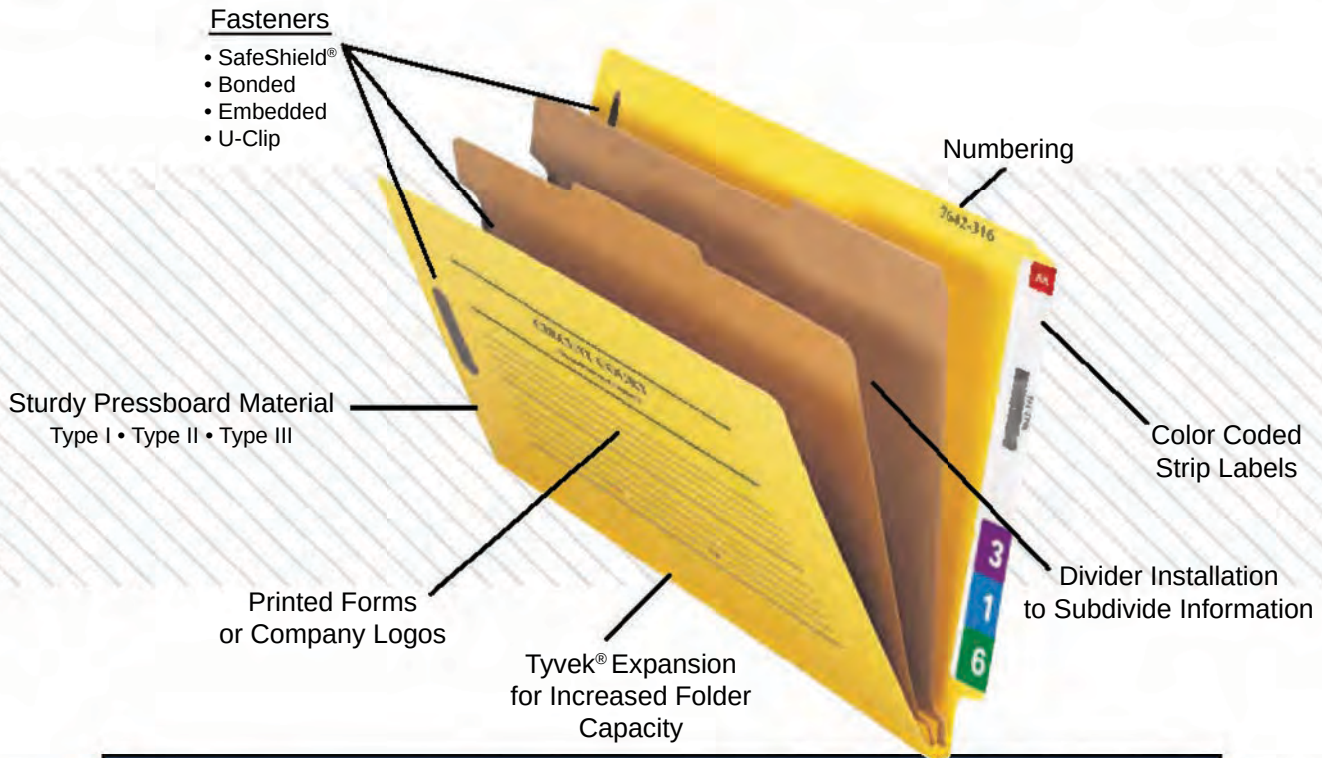
250

SAME DAY

/// CUSTOM OPTIONS ///

You Design It - We'll Create It!

Custom Pressboard Options For Any Business Application



PRESSBOARD MATERIAL

Type I

Purple	Red	Black
Maroon	Pearl	Blue
Pussywillow Gray	Green	Executive Red
Maple	Pacific Blue	Palm Green
Cornflower Blue	Orange	Yellow
Midnight Blue	Brilliant Blue	

Type II

Durapress Red	Durapress Light Blue
8858 Red	Durapress Pacific Blue
Smead Gray	8838 Gray
Durapress Light Green	Durapress Yellow
Durapress Green	303 Pearl

Type III

Black	Light Blue
Deep Red	Gopher Green
Red	83C48
Yellow	Gray
Moss Green	

Tyvek® Colors

Black	Navy	Cerulean Blue
Moss Green	Blue / Violet	Dark Blue
Manila	Orange	White
Desert Sand	Red	Brown
Yellow	Dark Green	Smead Gray
	Light Blue	

/// END-TAB CLASSIFICATION FOLDERS ///

19

SMEAD COMPATIBLE® - CLASSIFICATION FOLDERS

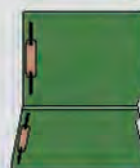
LETTER / LEGAL TYPE III



PRODUCT CATEGORY OVERVIEW:

- Letter Size: 9-1/2"H x 12-1/4"W (11-3/4" Frt)
- Legal Size: 9-1/2"H x 15-1/4"W (14-3/4" Frt)
- Undercut: 11-3/8"
- Tab Length: 8-1/2"
- Tyvek® Expansion (Matched to Folder Color)
- Printed Label Placement Marks
- 1/3 Cut Kraft Dividers w/ Crimp-on Fasteners

OPTIONAL FEATURES:



Bonded Fasteners



Colors



1-3" Tyvek Expansion

TYPE III COLORS



Yellow



Gray



Bright Blue



Red



Red DuraPress



Green



Moss Green

Orders for more than 2,000 pieces must be quoted lead-time



832S3M2

ITEM #	LETTER SIZE	DIVIDERS	TYVEK® EXPANSION	FASTENER POSITION	COLOR	BOX QTY	CTN QTY	LEAD TIME IN DAYS
832S*M1		1	2"	1 & 3	COLORS	10	50	10
832S*M2		2	2"	1 & 3	COLORS	10	50	10
833S*M3		3	3"	1 & 3	COLORS	10	50	10

*Specify color: 2- Yellow 3- Gray 4- Bright Blue 5- Red 55- Bright Red 9- Green 99- Kelly Green

ITEM #	LEGAL SIZE	DIVIDERS	TYVEK® EXPANSION	FASTENER POSITION	COLOR	BOX QTY	CTN QTY	LEAD TIME IN DAYS
932S*M1		1	2"	1 & 3	COLORS	10	50	10
932S*M2		2	2"	1 & 3	COLORS	10	50	10
933S*M3		3	3"	1 & 3	COLORS	10	50	10

BARKLEY® COMPATIBLE - ECONO CLASSIFILE



PRODUCT CATEGORY OVERVIEW:

- Letter Size: 9-1/2"H x 12-1/4"W (11-3/4" Frt)
- Undercut: 11-3/8"
- Tab Length: 8-1/2"
- Embossed Label Placement Marks
- Reinforced End-Tab and Side
- 2" Bonded Fasteners in Positions 1 & 3

OPTIONAL FEATURES:



1 or 2 Tapered Dividers



2 or 3" Expansion

ITEM #	LETTER SIZE	DIVIDERS	TYVEK® EXPANSION	FASTENER POSITION	COLOR	BOX QTY	CTN QTY	LEAD TIME IN DAYS
872M1		1	2"	1 & 3	MANILA	20	100	SAME DAY
873M2		2	3"	1 & 3	MANILA	15	75	SAME DAY



FILE JACKETS



20

GENUINE ACME®

LETTER/LEGAL 11PT. - NOTCHED OPEN TOP - CLOSED 3 SIDES

PRODUCT CATEGORY OVERVIEW:

- Letter Size: 9-1/2" H x 11-3/4" W (9" Front)
- Legal Size: 9-1/2" H x 14-3/4" W (9" Front)
- Notched Top Pocket
- Closed on Three Sides

ITEM #	TAB PLY	EXPANSION	COLOR	BOX QTY	CTN QTY	LEAD TIME IN DAYS
LETTER SIZE 11 PT.						
1109S	SINGLE	NONE	MANILA	50	250	SAME DAY
LEGAL SIZE 11 PT.						
1409S	SINGLE	NONE	MANILA	50	250	SAME DAY

*Item Measures 12-3/4 x 9-1/2

TAB® COMPATIBLE

LETTER 11PT. - DIAGONAL CUT - CLOSED TWO SIDES

PRODUCT CATEGORY OVERVIEW:

- Letter Size: 9-1/2" H x 12-1/4" W (11-3/4" Frt)
- 3/8" Undercut
- Reinforced End-Tab
- Tab Length: 8-1/2"
- No Expansion Scores
- Diagonal Front Cut - Closed Two Sides
- Embossed Label Placement Marks

ITEM #	TAB PLY	EXPANSION	COLOR	BOX QTY	CTN QTY	LEAD TIME IN DAYS
LETTER SIZE 11 PT.						
P1178	DOUBLE	NONE	MANILA	50	250	SAME DAY

TAB® COMPATIBLE

REINFORCED SIDE SEAM - NOTCHED TOP POCKET - CLOSED 3 SIDES

PRODUCT CATEGORY OVERVIEW:

- Letter Size: 9-1/2" H x 12-1/4" W (9" Front)
- Legal Size: 9-1/2" H x 15-1/4" W (9" Front)
- Notched Top Pocket
- Closed on Three Sides
- Embossed Label Placement Marks

ITEM #	TAB PLY	EXPANSION	COLOR	BOX QTY	CTN QTY	LEAD TIME IN DAYS
LETTER SIZE 11 PT.						
P1168	SINGLE	NONE	MANILA	100	500	SAME DAY



FILE POCKETS



21 GENUINE SMEAD® END-TAB POCKET WITH COLOR GUSSET

LETTER/LEGAL

PRODUCT CATEGORY OVERVIEW:

- Redrope stock
- Reinforced tab 3/4" wide
- 3-1/2" or 5-1/4" expansion
- Drop-front style
- 6-1/2" high fully-lined rollover Tyvek® gusset
- 30% recycled content, 30% post-consumer material



ITEM # LETTER SIZE	GUSSET EXPANSION	GUSSET TYPE	COLOR	BOX QTY	CTN QTY	LEAD TIME IN DAYS
73679	3-1/2"	TYVEK® FULLY LINED, BLUE	RED ROPE	10	50	SAME DAY
73681	3-1/2"	TYVEK® FULLY LINED, D. BROWN	RED ROPE	10	50	SAME DAY
73680	3-1/2"	TYVEK® FULLY LINED, GREEN	RED ROPE	10	50	SAME DAY
73686	3-1/2"	TYVEK® FULLY LINED, RED	RED ROPE	10	50	SAME DAY
73688	3-1/2"	TYVEK® FULLY LINED, YELLOW	RED ROPE	10	50	SAME DAY
73689	5-1/4"	TYVEK® FULLY LINED, BLUE	RED ROPE	10	50	SAME DAY
73691	5-1/4"	TYVEK® FULLY LINED, D.BROWN	RED ROPE	10	50	SAME DAY
73696	5-1/4"	TYVEK® FULLY LINED, RED	RED ROPE	10	50	SAME DAY
LEGAL SIZE						
74679	3-1/2"	TYVEK® FULLY LINED, BLUE	RED ROPE	10	50	SAME DAY
74681	3-1/2"	TYVEK® FULLY LINED, D. BROWN	RED ROPE	10	50	SAME DAY
74680	3-1/2"	TYVEK® FULLY LINED, GREEN	RED ROPE	10	50	SAME DAY
74686	3-1/2"	TYVEK® FULLY LINED, RED	RED ROPE	10	50	SAME DAY
74688	3-1/2"	TYVEK® FULLY LINED, YELLOW	RED ROPE	10	50	SAME DAY
74689	5-1/4"	TYVEK® FULLY LINED, BLUE	RED ROPE	10	50	SAME DAY
74691	5-1/4"	TYVEK® FULLY LINED, D.BROWN	RED ROPE	10	50	SAME DAY
74696	5-1/4"	TYVEK® FULLY LINED, RED	RED ROPE	10	50	SAME DAY





FILE POCKETS



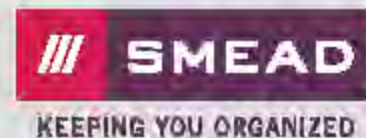
TOP-TAB TUFF® POCKET FILE POCKETS

22

LETTER/LEGAL

PRODUCT CATEGORY OVERVIEW:

- Letter Size 11-3/4"W x 9-1/2"H Overall, 9" H Front
- Legal Size 14-3/4"W x 9-1/2"H Overall, 9" H Front
- Redrope Stock
- Straight-cut tab
- Fully lined Tyvek Gusset
- Gusset extends into front & back panels twice as far as standard file pockets
- Hidden reinforcement strips



ITEM # LETTER SIZE	GUSSET EXPANSION	GUSSET TYPE	COLOR	BOX QTY	CTN QTY	LEAD TIME IN DAYS
73380	3-1/2"	TYVEK® FULLY LINED	RED ROPE	10	50	5-7
73390	5-1/4"	TYVEK® FULLY LINED	RED ROPE	10	50	5-7
73395	7"	TYVEK® FULLY LINED	RED ROPE	5	25	5-7
LEGAL SIZE						
74380	3-1/2"	TYVEK® FULLY LINED	RED ROPE	10	50	5-7
74390	5-1/4"	TYVEK® FULLY LINED	RED ROPE	10	50	5-7
74395	7"	TYVEK® FULLY LINED	RED ROPE	5	25	5-7



TOP-TAB EASY GRIP® POCKETS

LETTER/LEGAL

PRODUCT CATEGORY OVERVIEW:

- Letter Size 11-3/4"W x 9-1/2"H Overall, 9" H Front
- Legal Size 14-3/4"W x 9-1/2"H Overall, 9" H Front
- Redrope Stock W/ non-slip coating
- Straight-cut tab
- Up to 5-1/4" expansion
- Tyvek-reinforced gusset
- 6-1/2" high redrope sides



ITEM # LETTER SIZE	GUSSET EXPANSION	GUSSET TYPE	COLOR	BOX QTY	CTN QTY	LEAD TIME IN DAYS
73208	3-1/2"	TYVEK® ROLLOVER	RED ROPE	25	100	5-7
73209	5-1/4"	TYVEK® ROLLOVER	RED ROPE	10	50	5-7
73894 (retail 4 pack)  1 each	3-1/2"	TYVEK® ROLLOVER	RED ROPE	-	5	5-7
LEGAL SIZE						
73213	1-3/4"	TYVEK® FULLY LINED	RED ROPE	25	100	5-7
73210	3-1/2"	TYVEK® FULLY LINED	RED ROPE	10	50	5-7
73211	5-1/4"	TYVEK® FULLY LINED	RED ROPE	10	50	5-7





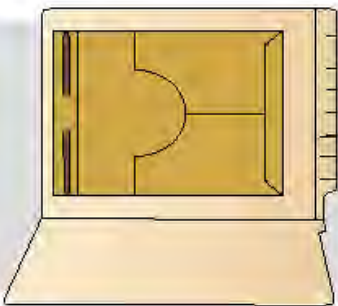
RETENTION JACKET

Kraft file retention jacket allows you to retain information safely and securely. Add documents to fastener folders with-out hole punching them. These handy jackets adjust to fit either letter or legal fastener folders and are die cut for easy access



PRODUCT CATEGORY OVERVIEW:

- Letter/Legal Size 9"W x 14"H
- Made from heavy duty 40 lb Kraft material
- 3/4" Expansion
- 100/Box - 500/CTN



ITEM #

EXPANSION

COLOR

BOX
QTY

SWFFAP

3/4"

GOLDEN KRAFT

100

TOP-TAB TO END-TAB FILE CONVERTER

The end-tab converter makes for a quick and easy conversion to end-tab for shelf filing of top-tab folders, pockets, jackets or wallets. Made from durable 14 point manila stock with dual 1.5" self-adhesive strips for enhanced durability. Save time and money when converting to end-tab filing from top-tab.



PRODUCT CATEGORY OVERVIEW:

- Dimensions: 9" H x 7-3/8" W
- Durable 14pt. Manila
- Dual 1.5" Self-Adhesive Strips
- Compatible with Folders & Expansion Pockets



ITEM #

PLY

FASTENER
POSITION

COLOR

BOX
QTY

CTN
QTY

SWCONV1

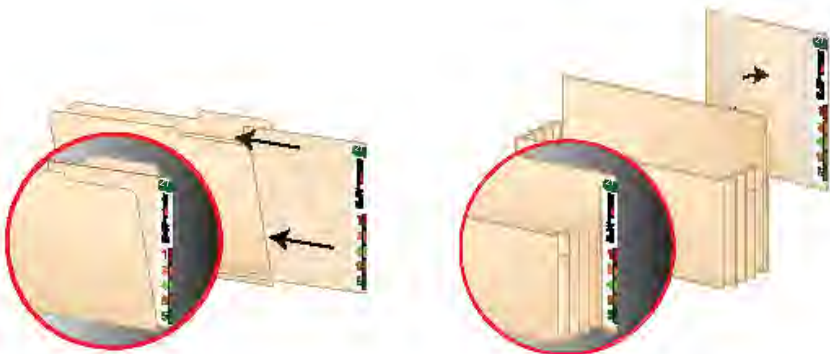
SINGLE

NONE

MANILA

-

200



POCKETS

Pockets eliminate the need to hole-punch documents but still allow for maintaining order and organization for small and odd size material. Pockets are available already installed or can be purchased for customer application. Pockets are outside measurements.



ITEM #	DESCRIPTION	SIZE
KK325P	POLY	2-1/2"W X 3-1/4"H
KK53P	POLY	3-1/2"W X 5"H
KK46P	POLY	6-1/2"W X 4-1/2"H
KK64P	POLY	4-1/2"W X 6-1/2"H
KK85P	POLY	8-3/4"W X 5-1/4"H
SW9EP	GOLDEN KRAFT	9-1/2"W X 6"H
HGP	MANILA	8-3/4"W X 5-1/4"H
4129	MANILA	9-1/8"W X 4-5/8"H
FGP	MANILA	11-1/4"W X 8-5/8"H
P1158	VINYL	5"W X 3"H
P1161	VINYL	8-1/4"W X 5"H

*Open side on pockets is listed first.

HGP

SELF-ADHESIVE FOLDER DIVIDERS

Manufactured from 11 point manila, these easy-to-install folder dividers provide additional organization in any file folder. Easily create up to four categories when used in standard fastener folders.



P4333

ITEM #	DESCRIPTION	SIZE
P4333	Divider w/o Fasteners	9-1/2"W X 11-3/4"H
P4327	Divider with 1" Crimp-on Fasteners	9-1/2"W X 11-3/4"H
P4333BF213	Divider with 2" Bonded Fasteners on both sides	9-1/2"W X 11-3/4"H
SFP11SA	Divider with 5-1/2"H Pockets on both sides	8-13/16"W X 11-1/4"H

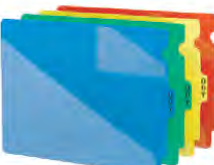
FILE GUIDES



A1223



ET125-OG



VET12

Letter Size: 9-1/2"H x 12-1/4"W, Legal Size: 9-1/2"H x 15-1/4"W (Not including metal tab)

ITEM # LETTER / LEGAL

A1223H/A2223H
A1243/A2243
A1243-25/A2243-25H

PRESSBOARD GUIDES DESCRIPTION

2" horizontal metal tab, blank tab inserts
Vertical metal tab, blank tab inserts
Vertical metal tab, alpha (A-Z) inserts

COLOR

GREEN
GREEN
GREEN

WEIGHT

HEAVY 25 pt
HEAVY 25 pt
HEAVY 25 pt

BOX

50
50
1 Set

MANILA OUT GUIDES

ET125-OG/ET225-OG

Letter Size: 9-1/2"H x 11-3/4"W, Legal Size: 9-1/2"H x 15-1/4"W

1/5 Cut-tab charge out form printed on two sides

MANILA

HEAVY 18pt

100

POLY OUT GUIDES

VET12-OG
VET12-OG-BE/-----
VET12-OG-GN/-----
VET12-OG-Y/-----

Letter Size: 9-1/2"H x 12-1/4"W, Legal Size: 9-1/2"H x 14-3/4"W

Center tab, two pockets, "Out" printed 2 sides
Center tab, two pockets, "Out" printed 2 sides
Center tab, two pockets, "Out" printed 2 sides
Center tab, two pockets, "Out" printed 2 sides

RED
BLUE
GREEN
YELLOW

HEAVY 20 pt
HEAVY 20 pt
HEAVY 20 pt
HEAVY 20 pt

50
50
50
50



FILEBACKS

LETTER BOTTOM & SIDE TAB - MANILA W/ BONDED FASTENERS

PRODUCT CATEGORY OVERVIEW:

- Letter Size: 8-1/2"W x 11"H
- Add 1/2" Side Tabs - Add 3/8" Bottom Tabs
- 110 lb / 124 lb Manila
- Tabs Printed on Both Sides & Fused with Mylar (16 Colors)
- 1" Scored Hinge with Mylar Reinforced Slits
- Choose from 1/3 cut to 1/8 cut
- Available with Optional Collation
- Includes Pre-installed 2" Bonded Fastener in Position 1

Add pages within each section without removing the dividers above by using filebacks. Each fileback has its own fastener and attaches to the fileback below it with a punched foldover hinge. Entire sections can be removed from the folder without disrupting the rest of the pages.



**Fileback
Style:
FB1**



**Fileback
Style:
FB2**



**Fileback
Style:
FB3**

FILEBACKS

LETTER BOTTOM & SIDE TAB - MANILA W/ BONDED FASTENERS

PRODUCT CATEGORY OVERVIEW:

- Letter Size: 8-1/2"W x 11"H
- Add 1/2" Side Tabs - Add 3/8" Bottom Tabs
- 110 lb / 124 lb Manila
- Tabs Printed on Both Sides & Fused with Mylar (16 Colors)
- 1" Scored Hinge with 3/4" Self-Adhesive Strip
- Choose from 1/3 cut to 1/8 cut
- Available with Optional Collation
- Includes 2" Bonded Fasteners in Position 1 on Both Sides

Use self-adhesive filebacks when need to use a fastener that is not on the same side as the hinge. These manila adhesive dividers turn like a book page, while papers flip up for easy viewing.



**Self-
Adhesive
Fileback
Style:
SA1**



INDEX DIVIDERS

26

LETTER BOTTOM & SIDE TAB - WHITE / IVORY / MANILA

PRODUCT CATEGORY OVERVIEW:

- Letter Size: 8-1/2"W x 11"H
- Add 1/2" Side Tabs - Add 3/8" Bottom Tabs
- 90/110 lb White/Ivory - 124 lb Manila
- Tabs Printed on Both Sides & Fused with Mylar (16 Colors)
- Holes Punched and Reinforced with Mylar (2-3/4" Spacing)
- Choose from 1/3 cut to 1/8 cut
- Available with Optional Collation

Create a filing system inside each folder by subdividing information with your own custom indexed dividers. Color-coded Mylar® tabs with your headings preprinted on them keep documents separated. Fasteners keep pages secure and in the proper order.



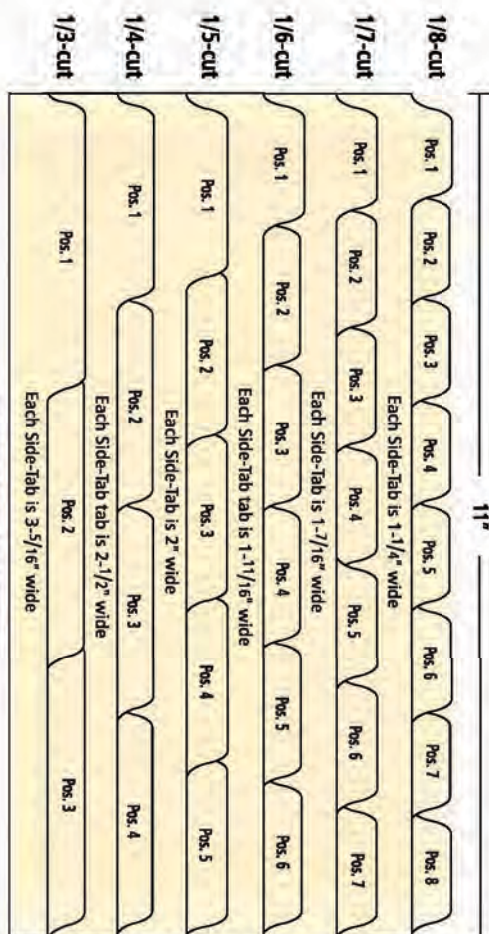
Mylar Tab Colors (Neon Colors Also Available)

MY - 105 CLEAR	MY - 125 LIGHT GREY	MY - 115 GREY	MY - 305 YELLOW
MY - 315 LIGHT YELLOW	MY - 515 AMBER	MY - 505 ORANGE	MY - 915 BROWN
MY - 225 WARM RED	MY - 205 RED	MY - 525 CORAL	MY - 705 PINK
MY - 805 PURPLE	MY - 405 DARK BLUE	MY - 425 MEDIUM BLUE	MY - 415 LIGHT BLUE
MY - 605 DARK GREEN	MY - 625 MEDIUM GREEN	MY - 615 LIGHT GREEN	

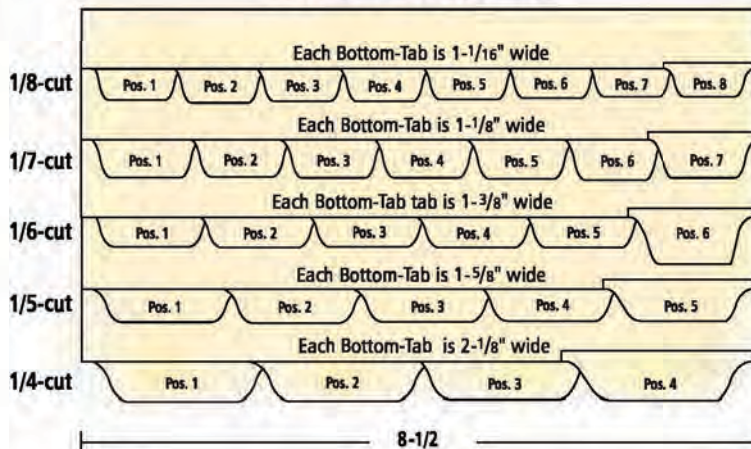
EASY ORDERING INSTRUCTIONS

1. Choose the style of index, fileback or self-adhesive fileback.
2. Specify material weight and material color.
3. Specify tab cut (see charts for details).
4. Specify a title and color for each tab position (see charts for details).
5. Specify Packaging: Collated in sets, or Not collated - titles boxed individually.

Side Tab Cut Sizes



Bottom Tab Cut Sizes





Smead's ColorBar® suite of color labeling products revolutionized the file room with a simple, flexible solution for organizing even the largest and most chaotic file rooms.

The ColorBar® suite of labeling products gives you the power to produce labels with maximum ease and flexibility. Whether you need label design capability, have one user or multiple users, print one label at a time, multiple labels at a time or require label printing at multiple locations, ColorBar® meets your color labeling needs.

ColorBar® Print --- Easy-to-use software for printing color-coded labels using your PC and color printer. Print color labels from virtually any database source.

Colorbar® Express --- The Perfect color labeling solution for multiple users with one concurrent user seat. ColorBar® Express offers the same ColorBar® functionality packaged into a convenient and cost-effective ASP/web service model that's ideal of on-demand labeling needs. ColorBar® Express couldn't be easier. Simply sign in to www.colorbarexpress.com from any computer using Microsoft Internet Explorer® browser. No software to load, no dedicated system required, no upgrades to manage, no per-label click fees.

- Automated label creation
- Express Designer features a user-friendly interface that gives users easy-to understand options, including alpha and numeric, so it's easy to match an existing filing system
- Ability to import any custom ColorBar® label design
- Match any existing system, including Smead®, TAB®, Jeter®, Ames®, Barkley®, GBS/VRE & Kardex®
- Works with all ColorBar® label stocks
- Create and print labels from an ink-jet or laser printer in a variety of standard label sizes

DESCRIPTION	ITEM
ColorBar® Print	02351
ColorBar® Express	02365





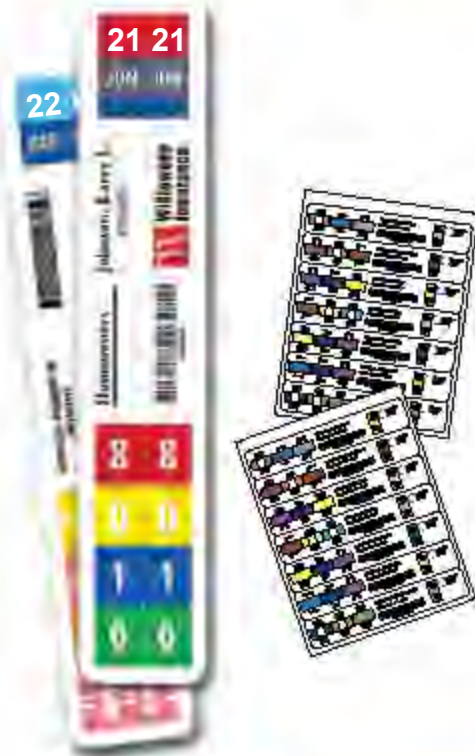
COLORBAR® LABELING SUPPLIES

ColorBar® labels are always the right choice. They deliver exceptional print quality and hassle-free label printing. Designed specifically to work with ColorBar® software, these supplies provide accurate color matching and uniformity.

ColorBar WaterGuard® labels are designed specifically to work with ink-jet printers. ColorBar WaterGuard® labels are made with a unique double coating to prevent ink runs, bleeds and fading, even when submerged in water for several minutes. ColorBar WaterGuard® labels will not cause the ink to fade, run or bleed when handled.

ColorBar Bright White labels are designed specifically to work with laser printers.

- Standard letter size to fit virtually any printer that supports 8 1/2" x 11" adhesive label stock
- Available in 6-up, 7-up and single label sheets
- Print brilliant, accurate colors quickly and easily.
- Special sheet construction reduces paper jams during printing.



DESCRIPTION

ITEM

BOX

CTN

WaterGuard® 6-up sheet 8"W x 1 1/2"H

02490

1008

5040

WaterGuard® 7-up sheet 8"W x 1 - 7/16"H

02483

1008

5040

Bright White 6-up sheet 8"W x 1 1/2"H

02482

1008

5040

Bright White 7-up sheet 8"W x 1 - 7/16"H

02476

1008

5040

DESIGN-A-SHEET & FACTORY CONVERSIONS

Design-A-Sheet Custom Label Stock

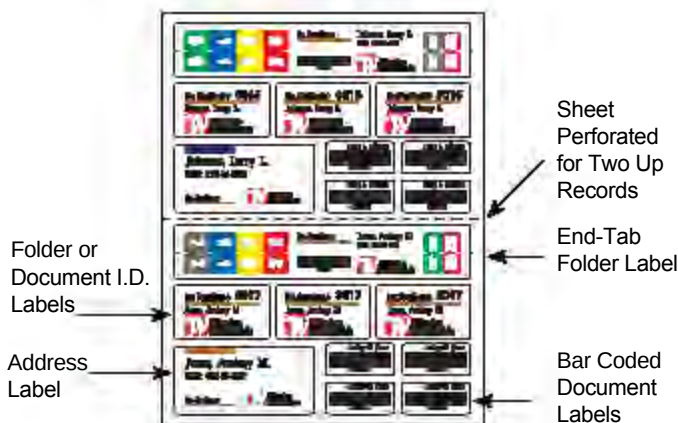
The Design-A-Sheet program allows you to create your own custom label stock. Sheet labels are designed to your specifications and requirements

- Custom designs for end-tab, top-tab or any custom label.
- Order label sheets die cut to virtually any shape and size up to 8" W x 10-1/2" H.
- Available for laser and inkjet printers.
- Perforation and hole-punch options also available.

Factory Conversion Labels

Save time and money on backfile conversions or other high volume labeling needs by ordering finished labels printed from your supplied data.

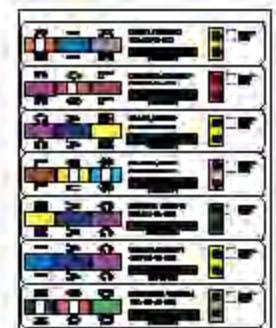
- Preprinted labels will match your day forward printed labels for a consistent, accurate filing system.
- Simply provide your database files along with your ColorBar label design. (Data security/Confidentiality assured)
- Provided on sheets or rolls, laminated or non-laminated.
- Also available factory pre-applied to folders.
- Other label stock available, call for details.



EXAMPLE



Laminated,
Non-laminated, WaterGuard



8 per page, Laminated
7 per page, Non-laminated

2-DAY FASTENER INSTALLATION



Fasteners are useful for securing documents and creating additional filing surfaces within each folder. Have bonded, embedded, or a visclip fastener installed in a stock folder in just **TWO** business days.

Bonded and embedded fasteners are made from heavy duty brown metal and are available in 1" or 2" capacities. Bonded directly to the folder surface or embedded with metal prongs these fasteners offer enhanced document security at a great value.

Visclip fasteners give a standard filing folder the functionality of a ring binder. The flexible fastener allows documents to lie flat for photocopying and plastic tubing give you the option to remove single pages from within a stack of documents.

6-DAY PRINT PROGRAM

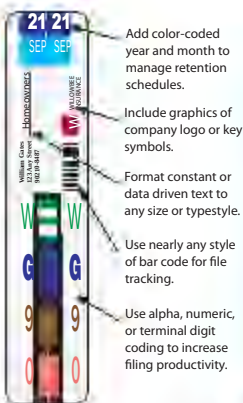
Add the finishing touch to any folder by custom printing useful information directly on to any combination of folder panels or folder tab in as few as **SIX** business days. Patient forms, company logos, charts, or common instructions increase the value and utility of a standard folder.

Custom printing offers the perfect opportunity to secure your folder business by private labelling your company's folders with logo and contact information at a minimal cost.

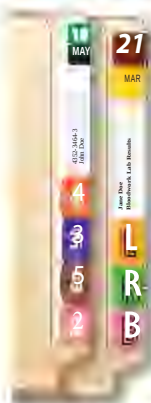
We offer custom printing on any stock folder or flat pocket. Lead time begins after approval of camera ready artwork. Available in black ink only and in quantities up to 5,000 folders.



4-DAY COLOR CODED STRIP LABELS



- Add color-coded year and month to manage retention schedules.
- Include graphics of company logo or key symbols.
- Format constant or data driven text to any size or typestyle.
- Use nearly any style of bar code for file tracking.
- Use alpha, numeric, or terminal digit coding to increase filing productivity.



We can design color-coded strip labels compatible with any major manufacturer and to match any type of filing method. Have labels factory applied to any folder or pocket/jacket and collated in any sequence. Submit your database and we will print a series of labels from the information you provide in just **FOUR** business days.

The most popular color-coded systems include alphabetic, straight numeric, and terminal digit indexing.

3-DAY INSTALL POCKETS/DIVIDERS

Pockets eliminate the need to hole-punch documents and still allow for maintaining order and organization for small or odd size material. Pockets can be applied in any position and are available in a variety of materials including manila, golden kraft, polyurethane, and vinyl. Pockets come factory installed or can be purchased for customer application.

Pockets and dividers are installed and shipped in **THREE** business days.



ADHESIVE ROLL LABELS

30

GENUINE SMEAD®

ACCS SERIES - 1" W x 1-5/8" H



ACCS-# (# - Letter) ALPHA YES - POLY PACK 100 LBLs
ACCS-ASMT ALPHA YES - POLY A-Z SET 26 PACKS

GENUINE SMEAD®

NCC SERIES - 3-5/8" W x 1-5/32" H



NCC-## (# - Letter) ALPHA YES - POLY PACK 100 LBLs
NCC-ADU ALPHA YES - POLY SET 13 PACKS

JETER® COMPATIBLE

7200 SERIES - 1-5/8" W x 15/16" H



JE510RA-# (# - Letter) ALPHA YES - POLY ROLL 500 LBLs

GENUINE SMEAD®

TAB® 1283 SERIES - 1-1/4" W x 1" H



P1383-## (# - Letter) ALPHA YES - POLY ROLL 500 LBLs
P1383-50 ALPHA YES - POLY A-Z SET 27 ROLLS

BRKLY® COMPATIBLE

ABKM SERIES - 1-5/8" W x 15/16" H



BKABKM-# (# - Letter) ALPHA YES - POLY ROLL 500 LBLs
BKABKM-SET ALPHA YES - POLY A-Z SET 27 ROLLS

GENUINE ACME®

ALPHA CONVERSION LABELS - 1-1/2" W x 4-7/8" H



KKLVAPS-25# (# - Letter) ALPHA NO - MATTE PACK 25 LBLs
KKL150VAPS ALPHA NO - MATTE A-Z SET 150 ROLLS
* Ships in 5 Days

TAB® COMPATIBLE

1278 SERIES - 1" W x 1/2" H



P1278-## (# - Letter) ALPHA YES - POLY ROLL 500 LBLs
P1278-50 ALPHA YES - POLY A-Z SET 26 ROLLS

COL'R'TAB® ZEBRA

ALPHA LABELS - 1 1/2" W x 1" H



X20## (# - Letter) ALPHA YES - POLY ROLL 500 LBLs
X2000-50 ALPHA YES - POLY A-Z SET 27 ROLLS



/// NUMERIC LABELS ///

GENUINE ACME®

KKL SERIES - 1-1/2"W x 1-1/2"H



KKL#M (# - Number) NUM YES - POLY ROLL 250 LBLs
KKL09M Set (# - Number) NUM YES - POLY 0-9 SET 10 ROLLS

GENUINE SMEAD®

TAB® 1282 SERIES - 1-1/4"W x 1"H



P1382-## (# - Number) NUM YES - POLY ROLL 500 LBLs
P1382-50 NUM YES - POLY 0-9 SET 500 LBLs

JETER® COMPATIBLE

7300 SERIES - 1-5/8"W x 15/16"H



JE500-RN-# (# - Number) NUM YES - POLY ROLL 500 LBLs

31

GENUINE SMEAD®

DCC Series - 1-1/2" x 1-1/2"H



DCC-## (# - Number) NUM YES - POLY ROLL 250 LBLs
DCC-A NUM YES - POLY 0-9 SET 10 ROLLS

GENUINE SMEAD®

DCCRN SERIES - 1-1/4"W x 1"H



DCCRN-# (# - Number) NUM YES - POLY ROLL 500 LBLs
DCCRN-A NUM YES - POLY 0-9 SET 10 ROLLS

BRKLY® COMPATIBLE

NBKM SERIES - 1-1/2"W x 1"H



BKNBKM-# (# - Number) NUM YES - POLY ROLL 500 LBLs
BKNBKM-09 SET NUM YES - POLY 0-9 SET 10 ROLLS

TAB® COMPATIBLE

1287 SERIES - 1"W x 1/2"H & 1-1/2" W x 3/4"H



P1287-##-S (# - Year) YEAR YES - POLY ROLL 250 LBLs
P1287-##-L (# - Year) YEAR YES - POLY ROLL 250 LBLs

GENUINE ACME®

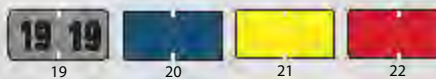
KKL SERIES - 1-1/2"W x 3/4"H



KKLYRM## (# - Year) YEAR YES - POLY ROLL 500 LBLs

JETER® COMPATIBLE

9000 SERIES - 1-1/2"W x 3/4"H



ETYJ-## (# - Year) YEAR YES - POLY ROLL 500 LBLs

GENUINE SMEAD®

ETY-ETS SERIES - 1"W x 1/2"H



ETS-## (# - Year) YEAR YES - POLY PACK 250 LBLs



RELY ON US FOR FILING EXPERTISE.

We can help you set up an efficient shelf filing system.

Creating a new filing system from the ground up is a daunting task. Fortunately, you don't have to do it alone. From start to finish we'll help you save money and increase productivity with a shelf filing system designed specifically for your business.

Starting with an initial needs analysis our experts will review your current filing practices and business process. We'll provide you with cost effective recommendations tailored for your current and future filing needs.

Whether you are converting an existing system or building a shelf system from scratch, we are your source for efficient shelf filing solutions.



- **Filing System Analysis and Design**
- **File System Conversions**
- **Prelabeled Color-Coded Folders**
- **Label Printing Software**
- **Custom Indexes and Filebacks**
- **Custom Printing**

American Specialty

americanspecialty.biz • 800.466.9561